



**Heads & Threads International LLC**

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**C/NC ENTRY FORM**

**FAX TO 562-949-4333**

BY \_\_\_\_\_ PLANT # \_\_\_\_\_ DATE \_\_\_\_\_ **BRANCH MGR INITIAL**

**SP** *SOLD TO = THE NAME & ADDRESS OF THE ACCOUNT THE ORDER IS TAKEN FOR. OFTEN THE SOLD TO ADDRESS IS ALSO THE SHIP TO, BILL TO AND MAIL TO. IF THIS IS THE CASE, ONLY SOLD TO INFORMATION IS REQUIRED BELOW.*

SOLD TO NAME \_\_\_\_\_ PHONE NO \_\_\_\_\_

STREET ADDRESS/PO BOX \_\_\_\_\_ FAX NO \_\_\_\_\_

CITY \_\_\_\_\_ ZIP \_\_\_\_\_ COUNTRY \_\_\_\_\_ STATE/REGION \_\_\_\_\_

RESALE NUMBER \_\_\_\_\_ CREDIT REFERENCES FAXED NOW  TO FOLLOW  NONE

**SHIP TO ADDRESS SAME AS SOLD TO (YES) (NO)** IF NO, FILL OUT INFO BELOW

**SH** *SHIP TO = THE ADDRESS THAT MATERIAL IS REGULARLY SHIPPED TO.*

SHIP TO NAME \_\_\_\_\_ PHONE NO \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_ FAX NO \_\_\_\_\_

CITY \_\_\_\_\_ ZIP \_\_\_\_\_ COUNTRY \_\_\_\_\_ STATE/REGION \_\_\_\_\_

**BILL TO ADDRESS SAME AS SOLD TO (Y) (N) BILL TO ADDRESS SAME AS SHIP TO (Y) (N)** IF NO, FILL OUT INFO BELOW

**BP** *BILL TO = THE ADDRESS THAT RECEIVES THE INVOICE.*

BILL TO NAME \_\_\_\_\_ PHONE NO \_\_\_\_\_

STREET ADDRESS/PO BOX \_\_\_\_\_ FAX NO \_\_\_\_\_

CITY \_\_\_\_\_ ZIP \_\_\_\_\_ COUNTRY \_\_\_\_\_ STATE/REGION \_\_\_\_\_

**MAIL TO ADDRESS SAME AS SOLD TO (Y) (N) MAIL TO ADDRESS SAME AS BILL TO (Y) (N)** IF NO, FILL OUT INFO BELOW

MAIL TO NAME \_\_\_\_\_ PHONE NO \_\_\_\_\_

STREET ADDRESS/PO BOX \_\_\_\_\_ FAX NO \_\_\_\_\_

CITY \_\_\_\_\_ ZIP \_\_\_\_\_ COUNTRY \_\_\_\_\_ STATE/REGION \_\_\_\_\_

**CONTACT PERSON. INDIVIDUAL FIRST & LAST NAME – NO NICKNAMES.**

01) NAME \_\_\_\_\_ PHONE \_\_\_\_\_

FAX \_\_\_\_\_ E MAIL \_\_\_\_\_

02) NAME \_\_\_\_\_ PHONE \_\_\_\_\_

FAX \_\_\_\_\_ E MAIL \_\_\_\_\_

PRICE GROUP

CIRCLE ONE; A B C D E **IS THIS CUSTOMER PART OF A HIERARCHY? (N) (Y -SEE BELOW)**

IF ASSOCIATED WITH EXISTING ACCOUNT (**HIERARCHY**), LIST PARENT NAME/NUMBER \_\_\_\_\_

All **foreign** accounts require Freight Forwarder information. If no info is received, generic freight forwarder # 14746 is assigned. If freight forwarder is known, advise info below or indicate existing account # here;

**DO NOT WRITE IN THIS BOX**

HIGH LEVEL NODE

COUNTRY CODE

REGION CODE

SP SALES DISTRICT

SH SALES DISTRICT

DELIVERING PLANT

ENTRY BY & DATE

RESALE CERT ON FILE

SOLD TO ACCOUNT NO

BILL TO ACCOUNT NO

SHIP TO ACCOUNT NO

FREIGHT FORWARDER

PARTNERS LINKED

HIERARCHY SET UP

**SPECIAL INSTRUCTIONS / NOTES FOR MESSAGE TEXT**